

City of Mesa Library Advisory Board Meeting

Date: September 16, 2008
 Time: 6:30 p.m.
 Location: City of Mesa Main Library
 64 E. 1st Street

Members Present

Mike Yates
Chair

 Oonagh McQuarrie
 Kay Henry
 Dorothy Shupe
 Becky Rapier
 Diane Cantile
 Dilworth Brinton, Jr.

Staff Present

Heather Wolf
 Kate Havris
 Dawn P. Kucerak
 Kathy Little
 Kellie Gillespie

Members Absent

Cheryl Laflen

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Board Chair Mike Yates called the regular Monthly Meeting of the City of Mesa Library Advisory Board to order at 6:35 p.m. on September 16, 2008.
Approval of Minutes	Board member Dilworth Brinton, Jr. moved & board member Kay Henry seconded that the minutes of the May 20, 2008 regular meeting be approved as presented. Motion passed, all voting yes.
Public Comments	There were no public comments.
Introduction of New Board Member	Board Chair Mike Yates introduced and welcomed Ms. Becky Rapier, the Board's newest member. Ms. Rapier replaces Mr. Jaime Herrera and represents Council district #5.
Nomination and Election of Vice-Chair	Board Chair Mike Yates introduced the nomination and election of a Vice-Chair. Board member Dilworth Brinton, Jr. motioned that Ms. Cheryl Laflen be nominated as Vice-Chair and Board member Kay Henry seconded the motion. Motion passed, all voting yes. Ms. Laflen is now the Library Advisory Board's Vice-Chair.
Discussion and recommendation of: Main Library exterior paint colors	Two color palettes, #1-lighter colors and #2-darker colors were presented to the Board as choices for painting the Library's exterior this fiscal year 2008-2009. The Board selected #2-darker colors by a vote of 5 to 2.
Main Library parking lot time limits	Prior to 2000, the Library had a 2-hour time limit for parking. Under the directorship of former Library Director, Ms. Patsy Hansel, the Library parking signs were changed to "Library Patrons Only." Employees of downtown

AGENDA ITEM**DISCUSSION**

businesses occupy approximately 25 of the 160 available parking spaces. With this year's summer reading program, May-July 2008, the demand for Library parking increased. Upon contacting Transportation about enforcing the current signage, "Library Patrons Only," the Library found out that the Code for the 2-hour time limit for Library parking had not been changed. Transportation received approval from their Board and the City Council to change the code. The Library Advisory Board has now been asked to choose either a three or four hour time limit for Library parking with a one-hour grace period and to consider designating "15 min. Express Parking" for four parking spaces in front of the Library. Passes would be provided for patrons whose library visit exceeds the established time limit. The Downtown Marketing Association, parking ambassadors (PA) enforce the code from 8:00 a.m. to 5 p.m. Monday through Friday. For the 1st violation the PA notes it in a book, 2nd violation a written warning, and the 3rd violation a written citation and fine of \$27.00. Board member Dorothy Shupe motioned to change the time limit to three hours and provide four express parking spaces and Board member Diane Cantile seconded. Board member Dorothy Shupe amended the motion to also include Monday through Friday, 8:00 a.m to 5:00 p.m. and Board member Diane Cantile seconded. Motion passed, all voting yes. Board Chair Mike Yates advised that should the 3-hour limit present any issues that it is brought back to the Board for consideration.

Library Advisory Board responsibilities

The Board recommended that Library Director, Heather Wolf, review the proposed key responsibilities for the Library Advisory Board (LAB) with Deputy City Manager, Keri Kent, prior to the Board's approval. This item has been tabled until the next LAB meeting on November 18, 2008.

Director's Report

Budget Update: July's sales tax revenue as reported in August was 15% below the projected sales tax revenue. Mr. Chuck Odom, Budget Director, has indicated that should the trend continue throughout the fiscal year 2008-2009, there will be a shortfall of 18-20M.

Summer Reading Program: In 2006 the Library had no summer reading program; in 2007 a modified summer reading program with 4,000 participants, and this year 2008 a full-fledged summer reading program with 9,000 participants. Teen volunteers assisted with this summer's reading program at all library locations.

New Service Model: A new version of the Library Assistant position, a paraprofessional classification, has been created. These positions will be on the floor answering reference questions. Red Mountain will combine service desks to provide reference and circulation assistance at one service point. Red Mountain will also staff its service desk in the children's area. The new service model will provide approximately \$700,000 in savings and balance out our service to the patrons through programming, collections, and access to materials.

YAAC Report

Board member Oonagh McQuarrie reported that the YAAC group will attend the ComicCon convention in January 2009 at the Mesa Convention Center. Ms. McQuarrie also asked for input from the Board on how to attract new members to YAAC. Board member Dilworth Brinton, Jr. suggested posters at schools with contact information. In addition, Ms. McQuarrie asked for input on how to provide an opportunity for the 15-18 year old YAAC members to discuss "R" rated books and movies. Board Chair Mike Yates suggested using the 1st part of their meeting for all YAAC members 8th through high school to meet and the 2nd part of the meeting to break into age groups to discuss age appropriate materials.

AGENDA ITEM	DISCUSSION
Main Library Update	<p>Branch Coordinator Kathy Little provided an update on activities at the Main Library:</p> <p>RFID at Main is almost complete. Audio visual materials is the final collection being tagged</p> <p>Security gates have been installed at Main.</p> <p>Main now has six self-checkout machines.</p> <p>Holds have been relocated to the front of circulation on the main floor across from the elevator.</p> <p>The quilt on the 1st floor has been donated to the Mesa Historical Museum as the glass encasement for the quilt at the library came loose with some glass panels shattering.</p> <p>Reference librarians have begun to provide training programs on available databases to City departments hopefully with the opportunity to offer this training to the public in the future.</p> <p>On-line tutorials are now available for patrons. The 1st week the tutorials were available there were 140 hits.</p> <p>Solid Waste will be promoting the “Recycle for Reading” program at Main on Saturday, September 20, 2008.</p>
Identify items for future agendas	<p>Board member Dilworth Brinton, Jr. inquired about the digital microfilm reader (DMR) being hooked up to a PC for downloading articles. Library Director, Ms. Wolf responded that a flash drive may be used with the DMR.</p>
Action Item:	<p>Provide meeting date schedule for the Board for 2008/2009.</p>
Announcements	<p>None.</p>
Adjournment	<p>Board member Dilworth Brinton, Jr. moved & board member Oonagh McQuarrie seconded that the meeting be adjourned. The meeting was adjourned at 7:55 p.m.</p> <p>The next meeting will be held on November 18, 2008 at 6:30 p.m. in the Main Library Boardroom, 64 E. 1st Street.</p>

Heather Wolf, Library Director